



HEALING
Art Therapy Diploma

WP5.4 External Evaluation

CALL FOR APPLICATIONS FOR
THE SELECTION OF ONE
EXTERNAL INDEPENDENT
AUDITOR IN THE EU



Erasmus+

1. INTRODUCTION

In line with the project's proposal, the consortium of the Erasmus+ project entitled "Developing a Multidisciplinary Diploma on Art Therapy in Health Education" with the acronym "HEALING" - hereinafter referred to as "HEALING" - will hire one (1) External Independent Auditor to monitor and evaluate the project's implementation and ensure a neutral review and a consistency assessment of the project deliverables versus project target groups' needs/expectations.

2. JOB DESCRIPTION

Job title: External Quality Auditor

Job description: The implementation of the External Quality Assessment of the Project in close collaboration with all members of the Quality Committee of the HEALING project, will include:

- The use of independent tools (e.g. questionnaires, personal interviews) to assess the implementation of the project and its deliverables;
- The preparation of an External Quality Report every 6 months as described in the Quality and Evaluation Plan of the Project;
- Any other contribution to the project that derives from the Quality and Monitoring Plan and its possible future amendments or specific requests made by the EACEA (Education, Audiovisual and Cultural Agency).

Deliverables: 6 Quality Assessment reports

3. QUALIFICATIONS/ SELECTION CRITERIA

Required qualifications (exclusion criteria):

- Holder of a higher education diploma;
- A minimum of three-year experience in the implementation of national, EU or international projects of various topics;
- A minimum of three-year experience in the quality project management of national, EU or international projects of various topics;
- A minimum of five-year experience in the quality management in other fields such as ISO 9001;
- Excellent knowledge of English (C2).

Additional qualifications (rated criteria):

- Experience in the implementation of Erasmus+ Capacity Building for Higher Education projects;
- Experience in the implementation of national, EU or international projects (additional to the obligatory 3-year experience in the implementation of national, EU or international projects of various topics);
- Experience in the implementation of Erasmus+ projects.

4. TYPE OF CONTRACT, DURATION AND COMPENSATION

Type of contract: Service Agreement with the NKUA

Duration: From the day of the signature of the agreement until 15/01/2023

Compensation: 8.000€ (eight thousand euros)

5. APPLICATION PROCEDURE

Interested individuals are invited to submit their application to National and Kapodistrian University of Athens (N.K.U.A.), member of the “HEALING” consortium via the email: tbabalis@primedu.uoa.gr. The sentence “HEALING: CALL FOR APPLICATIONS FOR THE SELECTION OF ONE EXTERNAL INDEPENDENT AUDITOR IN THE EU” should appear on the subject of the email.

Supporting documents

Each application shall include the following documents:

- a signed application form (Annex 1) including:
 1. a small cover letter explaining the applicant's motivation for answering this call;
 2. a list of supporting documents duly filled with the documentation which proves how the applicant fulfills the selection criteria (required and additional qualifications) listed in chapter 3 of this call;
- a *curriculum vitae* (CV), preferably in the European format;
- all supporting documents – proofs of the qualifications.

Deadline for application

The applications must be sent by March, 31st 2021 at the latest. The date of the e-mail sent will be the date of sending.

6. SELECTION PROCEDURE

Rating of the qualification criteria

#	Qualification	Rating method
1	Experience in the implementation of Erasmus+ Capacity Building for Higher Education - CBHE projects	Up to 2 years: 30 points Up to 3 years: 40 points More than 3 years: 50 points
2	Experience in the implementation of national, EU or international projects (additional to the 3-year	Up to 1 year: 10 points Up to 2 years: 20 points More than 2 years: 30 points

	experience in the implementation of national, EU or international projects of various topics)	
3	Experience in the implementation of Erasmus+ projects	Up to 3: 10 points More than 3: 20 points
	Maximum Sum	100 points

The selection procedure shall consist of an assessment of the applications performed by N.K.U.A. against the selection criteria listed in chapter 3 of this call, concluded by the establishment of a graded list of the eligible applicants and, if applicable, a list of non-eligible applicants.

In case of a tie between candidates, the decisive factor will be the working experience in quality matters.

7. VISIBILITY

This call will be published to the website of NKUA and HEALING project.

APPLICATION FORM – ANNEX I

Name: _____ Surname: _____

Nationality: _____

Address: _____

Phone/ mobile phone: _____ Email: _____

No of ID/passport: _____

Motivation for participating in this call

List of supporting documents

Criteria	Supporting documents
Higher education diploma	
A minimum of three-year experience in the implementation of national, EU or international projects of various topics;	
A minimum of three-year experience in the quality project management of national, EU or international projects of various topics	
A minimum of five-year experience in the quality management in other fields such as ISO 9001	
Excellent knowledge of English (C2)	
Working experience in quality matters	
Experience in the implementation of Erasmus+ CBHE projects	
Experience in the implementation of national, EU or international projects (additional to the 3-year experience in the implementation of national, EU or international projects of various topics)	
More than 3 Erasmus+ projects	

Applicant's signature
